

	TIDEL PARK COIMBATORE LTD. (A JV of TIDCO, ELCOT, TIDEL & STPI)										
INFORMATION TECHNOLOGY PARK BUILDING COMPLEX AT ELCOSEZ, COIMBATORE – 641 014											
VOLUME – II BILL OF QUANTITIES (Financial Bid)											
TENDER FOR HOUSE KEEPING AND WASTE MANAGEMENT SERVICES (HK&WM)											
Tender No: TPCL/O&M/2017/05											
Due Date for Submission: On or before 03.08.2017 before 3.00 p.m.											
TO BE SUBMITTED TO: THE COMMITTEE OF DIRECTORS (OPERATIONS) TIDEL Park Coimbatore Ltd. ELCOSEZ, Aerodrome Post, Coimbatore - 641 014 CIN.NO:U45209TN2007PLC064060 Phone: 0422-2513604, Fax: 0422-2513609 E.mai: tpcl@tidelpark-coimbatore.com, Website: www.tidelparkcoimbatore.in											
TENDER SUBMITTED BY: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Name of the Company</td> <td style="width: 50%;"></td> </tr> <tr> <td style="padding: 5px;">Name of the Authorized Person</td> <td></td> </tr> <tr> <td style="padding: 5px;">Signature of the Authorized person</td> <td></td> </tr> <tr> <td style="padding: 5px;">Date</td> <td></td> </tr> <tr> <td style="padding: 5px;">Phone No.</td> <td></td> </tr> </table>		Name of the Company		Name of the Authorized Person		Signature of the Authorized person		Date		Phone No.	
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JULY 2017											

HOUSE KEEPING AND WASTE MANAGEMENT IN RESPECT OF
TIDEL PARK COIMBATORE PREMISES & BUILDING
BILL OF QUANTITIES
GENERAL SUMMARY

S. No.	Schedule	Descriptions	Total	
			In Figures	In Words
1.	A	Schedule 'A'- Only Manpower rates along with, Cleaning services, supply of necessary Tools and equipments	---	---
		I Year		
		II Year		
		III Year		
		Total (A)		
	B	Schedule 'B' - Only Cost for Materials, Consumables, etc. exclusive of all taxes as per the Annexure I & II enclosed. (Since the project is in SEZ) (The list of materials enclosed in Annexure I & II are only indicative. The Tenderer shall assess the materials and its requirements and quote accordingly).	---	---
		I Year		
		II Year		
		III Year		
		Total (B)		
		Grand Total C = (A+B)		

(Total in Rupees _____)

_____ only)

The rate quoted includes all expenses, cost of Manpower, tools & equipments etc., including overheads and profits for the lumpsum prices quoted in the Bill of Quantities. The rates should be exclusive of Service Tax as the same is exempted being the project is in SEZ (Special Economic Zone). The total rate quoted for three years of services (Schedule A + B) will be considered for the purpose of deciding the competitive tender.

The esclation for Operation and Maintenance cost for any consequtive year should not exceed 5% value of the Lumpsum price quoted for Operation and Maintenance by the bidder.

Date:

Signature of Tenderer :

Seal of Tenderer :

Place:

SCHEDULE – 'A':
HOUSE KEEPING AND WASTE MANAGEMENT IN RESPECT OF
TIDEL PARK COIMBAOTRE PREMISES & BUILDING
BILL OF QUANTITIES

S.NO.	Description	Lump sum (Rs.)
1.	<p>Single point responsibility for Housekeeping of premises, buildings and services of TIDEL PARK Coimbatore Ltd., ELCOSEZ, Coimbatore – 641 014 in the manner as stated herein and described elsewhere in the tender documents and as per specifications and as directed by the Owner. The proposed Housekeeping agency scope is highlighted below:</p> <p>a) Day to day basis in respect of :</p> <p>i)</p> <ul style="list-style-type: none"> • Common areas at all levels inside the buildings including lift lobbies at various floors including areas within spaces leased out or sold out to Occupants and also the utility areas within i.e. toilets, AHU rooms, electrical rooms, all service shafts, 3 basement area etc., Utility Building area and Driver's rest room, UG sump, STP and Security Cabins, garbage yard, fuel tank area, gas bunk, food court etc. • Leased out Commercial areas / Modules / Development Centre. • Kitchen and pantry. • Waste removal from food court etc. <p>ii) Entire areas inside TPCL</p> <p>iii) Restricted areas like sub-station, TES Tank area, Fuel Oil Storage etc. open terrace including the room of TPCL in terrace.</p> <p>iv) Underground water storage tanks, pump room, sewage collection well, trenches, overhead tank etc. including operating pumps, water recycling plant and related works</p> <p>v) Roads, drains, and pavements, parking area, etc</p> <p>vi) Painting touch up (Periodic and as often as necessary)</p> <p>vii) Repair to plumbing, sanitary and electrical etc.</p> <p>viii) Pest Control in the entire area</p> <p>ix) Garbage and waste collection as frequently as necessary, handling, temporary storage and disposal as per local regulations, including kitchen and pantry waste. (This shall be done without inconveniencing the Owner & the Occupants and without leaving behind unsightly or unhygienic marks.)</p>	

b)	<p>x) Maintain fittings and fixtures including luminaries, water bodies, handrails, special features, signage and graphics, waste bins, cigarette disposal units, potted plants, cascade, water fountains etc.</p> <p>Periodic (weekly, monthly, quarterly etc.) maintenance/ House keeping activities like minor civil/ plumbing/sanitary/electrical works, painting and polishing etc.</p> <p>Undertaking protective measures after ascertaining weather conditions/reports</p> <p>Sanitorial services in all toilets and as related areas</p> <p>Any other specific service not listed above, but which are part of the category of service as per the title heading as per International Best Practice.</p>			
f)	Minimum man power deployed and rates shall be as follows for the first year:			
	Category	No. of Persons	Monthly Rate / Person (*)	Lump sum Total Rate Monthly Yearly
Cleaning Staff (120 Ladies + 80 Gents)	200			
Supervisors	12			
Plumber	6			
Electrician	3			
Mason	1			
Carpenter	2			
Pest control operator	1			
Assistant Manager	2			
Manager	1			
Total	228		Total for 1st Year	
g)	Charges – Segregation of waste & disposing off the same outside of TPCL as per Pollution Control Board, Corporation of Coimbatore etc guidelines/rules			
h)	Charges – Equipments / Machineries			

	Lump sum Total for 1st Year (f+ g + h)	
	Lump sum Total for 2nd year	
	Lump sum Total for 3rd year	
	(Schedule A) Grand Total for Three years (Rupees.....)only)	

The rate quoted should not exceed more than 5% of previous year quoted rates for other two consecutive years.

(*) The rate should be inclusive of 25% of manpower during holidays/Sundays. To be splitted in to minimum wages components and other Components and charges to be provided as in the FORMAT FOR CALCULATION OF MANPOWER LUMP SUM.

Bidders shall furnish full break up such as cost of man power, (designation wise) along with supply and necessary Tools and Equipments.

The quoted price to be exclusive of Service Tax but inclusive of GST etc. [The Service Tax is exempted being the project is in SEZ (Special Economic Zone)]. The Total rate quoted for three years of comprehensive services viz Schedule A and Schedule B will be considered for the purpose of deciding the competitive tender.

The above lump sum rate shall includes all statutory payments, payable to the contractor workman i.e., Minimum wages notified by TN Government, ESI, PF, Bonus etc., and any other statutory taxes and levies notified by the government from time to time and will remain fixed throughout the contract period and for extended period.

Date:

Signature of Tenderer:

Place:

Seal of Tenderer:

FORMAT FOR CALCULATION OF MANPOWER LUMP SUM**Break up detail of remuneration per person per month**

Category	Minimum Wages Components (*)		Other Statutory Components and charges	Total Gross Salary
	Basic	DA		
Cleaning Staff				
Supervisors				
Plumber				
Electrician				
Mason				
Carpenter				
Pest control operator				
Assistant Manager				
Manager				

(*) – Proof for Minimum wages components through G.O. / Notification/ letter should be indicated.

SCHEDULE - 'B'
HOUSE KEEPING AND WASTE MANAGEMENT IN RESPECT OF
TIDEL PARK COIMBATORE PREMISES & BUILDING
BILL OF QUANTITIES
Only Cost for Materials, Consumables etc

Sl. No	Description	Lump Sum (Rs.)
a)	Only Cost for Materials, Consumables, etc. as per the list enclosed. (The list of materials enclosed in Annexure I & II are only indicative. The Tenderer shall assess the materials and its requirements and quote accordingly).	
	i) Lumpsum price (Annexure I & II) for 1st Year	
	ii) Lumpsum price (Annexure I & II) for 2nd Year	
	iii) Lumpsum price(Annexure I & II) for 3rd Year	
	Total Lumpsum(Annexure I & II) for 3 years (Schedule B)	
	TOTAL (RupeesOnly)	

- a. The quoted price to be inclusive of GST and all other taxes. The Total rate quoted for three years of comprehensive services viz Schedule A and Schedule B will be considered for the purpose of deciding the competitive tender.
- b. The selected Housekeeping Waste Management Contractor has to supply the required materials for the month on or before 7th of every month as per the quantity required by TPCL at the quoted rates. The percentage of increase for the 2nd and 3rd year should not exceed more than 5% of the quoted rate for premises for each and every item.
- c. TIDEL may reimburse the cost of materials based on actual quantity supplied at the quoted rates as in Schedule-B to the selected Bidder or procure the Materials, on its own and handover the same.

- d. Please note that the quoted rate in Schedule "B" include both options viz either reimbursement of material cost to the bidder (or) procuring the materials by TPCL on its own. TPCL decision is final in this regard and no other options will be considered.
- e. Bidders shall furnish such cost of materials, consumables etc including overhead and profits for the lumpsum prices quoted in the Bill of Quantity.

Place :

Date :

Signature of Tenderer With seal

SCHEDULE - 'C' : UNIT RATE FOR LABOURS

S.No	Description	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1.	The tenderers are required to quote their rates for the following categories of labour deployment (including all necessary provision of tools & facilities required) to attend the maintenance and repair works. The actual payment will be made on deployment of various categories of labour as actually deployed and certified by TIDEL at the unit rate indicated below (deployment of labour is during any time of the day, including holidays).				
a.	Group A : Skilled Labour – Class 1 Masons, Carpenters, bar benders & fitters, skilled electricians, lift operators, plumbers, security personnel and painters etc.				
I	Hourly basis	QRO	Man hours		
ii	Monthly basis	QRO	Man month		
iii	Quarterly basis	QRO	Quarterly		
iv	Half yearly	QRO	Half yearly		
v	Annually	QRO	Annually		
b.	Group B: Semi Skilled Labour – Class 2. Helpers and Assistants to different categories mentioned under Group A				
I	Hourly basis	QRO	Man hours		
ii	Monthly basis	QRO	Man month		
iii	Quarterly basis	QRO	Quarterly		

iv	Half yearly	QRO	Half yearly		
v	Annually	QRO	Annually		
C	Group C : Un Skilled Labour				
	Essentially for material movement, cleaning etc				
I	Hourly basis	QRO	Man hours		
ii	Monthly basis	QRO	Man month		
iii	Quarterly basis	QRO	Quarterly		
iv	Half yearly	QRO	Half yearly		
v	Annually	QRO	Annually		

NOTE:

- 1) QRO – Quote rate Only. Do not add these items in the total column.
- 2) If the quoted rate offered by the tenderer is unreasonably high, TPCL shall adopt the bench mark of the rates quoted by the other tenderer for the same items and arrive suitably. TPCL's decision on this will be final and binding on the Tenderer for the items of this SCHEDULE – 'C'.
- 3) The quoted price to be exclusive of all service tax but the same is exempted being the project is in SEZ (Special Economic Zone). The Total rate quoted for three years of comprehensive services viz Schedule A and Schedule B will be considered for the purpose of deciding the competitive tender.

Place :

Date :

Signature of the Tenderer(s) With seal

TIDEL Park COIMBAOTRE Ltd
ANNEXURE - I

LIST OF CLEANING MATERIALS REQUIRED FOR ONE MONTH AND TO BE SUPPLIED BY CONTRACTOR

Sl. No	Item Description	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1.	Premium Room Freshener / spray 220 ml (odonil)	100	Each		
2.	Urinal cake Round (Pockets of 6 pieces) 200gms	300	One Pocket of 6 pieces (200 gms)		
3.	Wiper Set Floor 40 cm & Steel tube of 5 feet	30	Each		
4.	Toilet Air fresheners cake (50 gm) (odonil)	360	Each of (50 kg)		
5.	Nylon Scrubber – 10 cm dia (1 pocket of 12 pieces)	12	Each (Pocket containing 12 Nos.)		
6.	Scotch Brite cleaning scrubbers of size (7.5 cm x 10 cm)	144	Each		
7.	Road Brush coconut brushes with wood stick (5 feet length)	15	Each		
8.	Floor brush (Nylon) Brushes with wood stick (5 feet length)	15	Each		
9.	Carpet brush (Hard) with Hand stick of 1 foot)	05	Each		
10.	Sponge special 15 cm x 10 cm x 6 cm	24	Each		
11.	Cobweb remover with Aluminum stick (6 feet long) Telescopic type	4	Each		
12.	Patti blade	10	Each (one Pocket with 12 blades)		
13.	Toilet Fit Mop (Refill) Cotton	140	Each		
14.	Clip Fit Mop (Refill) Cotton	80	Each		
15.	Clip Fit Mop cotton with steel tube stick (6 feet long)	30	Each		
16.	EZE Clean MOP, Make: ROOTS	30	Each		
17.	EZE Clean MOP, Make: ROOTS (Refill)	30	Each		
18.	Table wiper Rubber with plastic handle (Standard) 6"	25	Each		
19.	Toilet Brush (Nylon round with plastic handle)	30	Each		
20.	Tissue Box (Standard) – (200 sheets)	12	Each		
21.	Bleaching Powder (Standard)	20	Kg.		

	Item Description	Qty	Unit	Rate (Rs.)	Amount (Rs.)
22.	Red cloth (Checked 30cm x 15 cm for rest room)	150	Each		
23.	Checked cloth for dusting (office) Blue/Green	150	Each		
24.	Yellow cloth for glass cleaning (45cm x 30cm)	150	Each		
25.	Soft Broom Stick for floor brooming (standard)	35	Each		
26.	Hard Broom Stick for Road/ Peripheral brooming (standard)	25	Each		
27.	Wiper set for Glass cleaning with Rubber blade	2	Each		
28.	Disposable bag (Bigger size) for Bin Height 720 mm x 420 mm Dia	200	Kg.		
29.	Disposable bag (Smaller size) for Bin Height 300mm x 200 mm Dia	60	Kg.		
30.	Hand wash pouch 500 ml (Kimberly clark)	30	No		
31.	Hand wash liquid 1000 ml pack for dispenser – Lifebuoy/equivalent (to be approved by TPCL)	100	Nos.		
32.	Soap oil for floor cleaning	30 No	5 Ltr Can		
33.	R6 Taski (Toilet Bowl Cleaner)	20 No	5 Ltr Can		
34.	R2 Taski (All Purpose Cleaner)	30 No	5 Ltr Can		
35.	R3 Taski (Glass & Mirror Cleaner)	10 No	5 Ltr Can		
36.	R9 Taski (Toilet Floor Cleaning)	30 No	5 Ltr Can		
37.	TR 101 Taski (Carpet samphoo)	1 No	5 Ltr Can		
38.	TR 103 Taski (Carpet detergent)	1 No	5 Ltr Can		
39.	R5 Taski (Air Freshner)	20 No	5 Ltr Can		
40.	D7 Johnson divercy SS cleaning	1 No	5 Ltr Can		
41.	Plastic Bucket	20 Nos	25 Ltr		
42.	Plastic Bucket	20 Nos	15 Ltr		
43.	Plastic Mug	20	Mug		
44.	Phenoyl Compound Heavy Grade	10 No	1 Ltr Can		
45.	Urinal Screen Dodizer	40	No.		
46.	Rubber gloves-full size(red & green)	30 No	Pair		
47.	Dust Pan Heavy	5	No		
48.	Surgical Gloves	2 No	Box (50 set)		
49.	Key board cleaner (brush)	5	No		
50.	Feather duster	5	No		
51.	Face mask	3 No	Box (100 Nos)		
52.	COCONUT OIL 500 ML	2	No		
53.	COUSTIC SODA 1KG	10	KG		
54.	Naphthalene Balls	5	KG		
55.	Dust Bins (Plastic)	10 No	20 Ltr		
56.	Sodium Hypo Chloride	50	Kg		
A.	Total quote for one month				

ANNEXURE -II
LIST OF PEST CONTROL CHEMICAL REQUIRED FOR ONE MONTH AND TO BE
SUPPLIED BY CONTRACTOR

Sl. No	Brand	Item Description	Unit	Qty	Unit Rate in Rs. (inclusive of all taxes)	Total (Rs)
1	Propxus	Liquid insecticide for mosquitoes, House flies and Cockroaches – Manufactured by M/s. Bayer Crop Science” under the name brand of “Responsor” and bottle of 1 litre each (for office use)	One Ltr can	15 Ltr		
2	NT-Quito	Liquid insecticide with composition of Deltamethrin @ 2.5% for public health and house hold use to control Mosquitoes, House flies & Cockroaches manufactured by M/s. CHEMET WETS & FLOWS LTD under the brand name – NT – QUITO” (for Toilet Use)	1 Ltr	8 Ltr		
3	King Fog	Liquid – Deltamethrin 1.25 ULV for outdoor/ in door to control Mosquitoes for Public health manufactured by M/s. Bayer Grop Science under the brand nema “ King Fog 1.25 ULV”	1 Ltr bottle	1 Bottle		
4	Intelli Gel Plus	Liquid/Paste for house hold insecticide control manufactured by M/s. ISS I Care (P) Ltd	Tube of 35 Gms	3 No’s		
5	Rat Cake	For outdoor applications manufactured by M/s. Bayer Grop Science. A Pocket contains six cakes	Pockets containing 6 cakes	15 Pockets		
6	Glue Traps	Indoor applications for Baited mouse, Wizard & insects. Manufactured / supplied by M/s. Century Plyboards Ltd (10 cm x 20 cm)	Sheet	10 Sheets		
7	Rat Pad	Gum pad for rat – 10 cm x 20 cm of twin places per pocket	Twin Shot per pocket	40 Pockets		
8	Honey Bee / other insects Swarms	Malathion Dichlorovos	1 Ltr Bottle	1 Bottle		
9	Snake control & Management	Carbolic Acid Phorate Granules	1 Ltr bottle KG	5 Bottle 20KG		
B	Total quote for one month					

(A) Total cost of Cleaning Materials for one month :

(B) Total cost of Pest Control Chemicals for one month :

Total cost of (A) + (B) for one month :

Total cost of (A) + (B) for twelve month :

Cost of Cleaning Materials and Pest Control charges for one year inclusive of all taxes.

(i) First Year Rs.

(ii) Second Year Rs.

(iii) Third Year Rs.

Grand Total for all 3 years Rs. -----

1. Chemicals/Pesticides/Consumables should be the brand of Divercy India Limited/Bayer India Ltd., (formerly Hindustan Unilever)

2. All monthly requirements listed should be purchased in one lot and delivered to TIDEL with original purchase bills for safe custody. Full monthly requirements listed should be purchased and delivered before on or before 7th of every month in one lot. These pesticides/Chemicals/ Consumables for use on job will be disbursed to the occupants/Housekeeping contractor by TPCL. These consumables should be utilized by the cleaning staff of the Housekeeping contractor as per the instruction of TIDEL/Occupant and document evidence should be produced to TPCL regularly for the utilization. The Payment for service will be based on this document only.

3. The above materials should be of ECO Friendly and approved brands of TPCL and the above quantity is indicative only for each month. Please note that the quoted rate in Schedule "B" include both options viz., reimbursement of material cost to the bidder (or) procuring the materials by TPCL on its own. TPCL decision is final in this regard and no other options will be considered.

4. The above monthly requirement is to be multiplied by 12 to arrive the quote for First Year.

Place :

Date :

Signature of the Tenderer(s) With seal